

Indian Association of Preventive & Social Medicine (IAPSM)



Indian Association of Preventive & Social Medicine

Constitution

(incorporating amendments upto March 2015)



CONSTITUTION

(Amendments up to March 2015 have been incorporated)

Indian Association of Preventive and Social Medicine

[Registered Under Societies Registration Act, XXI of 1860 in Delhi, Registration No.14240]

1. NAME

The name of the association is "Indian Association of Preventive and Social Medicine" hereafter Called the Society: Preventive and Social Medicine and is to be considered synonymous with Social and Preventive Medicine/ Community Medicine/ Community Health/ Public Health.

2. OFFICE

The Headquarter of the society shall be located in a Medical College/ Institution. The location of the Headquarters would be decided by the highest number of single non-transferable votes of the members of Society through a postal ballot and its approval by the Governing Council and the General Council. Its term shall be ordinarily of three years.

The Professor and Head or any other teacher of the Department of Preventive and Social Medicine of the said College/ Institution, after election by the highest number of single non-transferable votes of the members of Society on the approval of the General Council will be the Secretary General for the duration the headquarters remain in that Medical College/ Institution. He /She shall be a member of the Governing Council of the Society.

3. OBJECTIVES

The Aims of the Society

With the realization of the immense value of the Science and Art of Preventive and Social Medicine for Medical Students, Researchers, Practitioners, Public and the State; and in view of the fact that Preventive and Social Medicine forms the basis for the practice of all clinical specialties, the following are the aims of the Society:

- i. To improve the standards of teaching the subject of Preventive and Social Medicine at all levels,
- ii. To promote research in the specialty of Preventive and Social Medicine, and the effective application of the knowledge acquired in teaching, training, research and services,
- iii. To develop cooperation in teaching, training, research, and service between the departments of Preventive and Social Medicine of various Medical Colleges/ Institutions in the country,
- iv. To facilitate co-ordination amongst the departments of Preventive and Social Medicine and other departments of Medical Colleges/ Institutions and Health Agencies/ Organizations,
- v. To promote welfare of the teachers of Preventive and Social Medicine, and
- vi. To publish a journal which will be in furtherance of these aims, and will be the official organ of the Society.

4. JOURNAL'S OFFICE

The official journal of the Society shall be called the "Indian Journal of Community Medicine" hereafter called the Journal.

The office of the Journal shall be located at the Medical College/ Institution which will be elected by the highest number of single non-transferable votes of the members of Society through a postal ballot and approved by the Governing Council and the General Council of the Society. Its term shall be for a period of three years.

The Professor and Head or any other teacher of department of Preventive and Social Medicine of the said college/ institution will be elected as the Chief Editor of the Journal by the highest number of single non-transferable votes of the members of Society on the approval of the General Council. His/her term shall be for a period of three years. He /She shall be a member of the Governing Council of the Society.

5. RULES OF THE SOCIETY

The Society shall consist of the members whose names are on the Register of Members of the Society, when these rules come into operation, and of such persons who subsequently adopt these rules and take the membership of the Society.

5.1. Register of Members

There will be a Register of Members of Society which will be maintained at its Headquarters. The name, date of birth, qualifications, designation, address etc. shall be entered in the register immediately after a member is enrolled. He/she shall be communicated the enrolment number along with a copy of Constitution by the Secretary General of the Society.

5.1.1. Eligibility for Membership

The following are eligible to take up the membership of the Society:

5.1.2. 1. Present and past teachers of Preventive and social Medicine

2. Teachers of the disciplines allied to Preventive and Social Medicine

3. Those having or pursuing post –graduation in the specialty of Preventive and Social Medicine

NOTE : 1) Provisional life membership number will be given to PG students (MD Community Medicine/SPM/PSM) which will be converted to permanent life membership after submission of MD certificate. Provisional life members will be considered for awards of IAPSM

2) These criteria are effective from 1st April 2014

5.1.3. Enrolment of Members: Procedure

Those desirous of taking the Life membership of Society shall apply on the prescribed form (Annexure-I) to the Secretary General of the Society along with the prescribed membership fee. Annual Membership has been discontinued since April 2008.

The application will be scrutinized by the Secretary General and after his/her approval, the name will be entered in the Register of Members.

5.1.3. Membership Fee

5.1.3.1. Ordinary (Annual) membership of the Association is abolished henceforth with effect from 1 April, 2008

5.1.3.2. Life Membership

It shall be Rs. 4000/- to be paid as lump sum to the Secretary General. The membership fee may be revised by a resolution of the Governing Council and its approval by the General Council of the Society.

5.1.4. Termination of Membership

5.1.4.1. Resignation

Any member of the Society can resign his/her membership by writing to this effect to the Secretary General. Such a member shall pay all outstanding dues of the Society along with his resignation.

5.1.4.2. Termination

If the conduct of a member is deemed to be prejudicial to the interests of the Society, he/she would be served a notice by the Secretary General on the instructions of the Governing Council to explain his/her conduct within 30 days, informing him/her of the proposed action. The Secretary General shall put the member's explanation or its absence before the General Council for decision. The General Council can terminate a membership by the vote of not less than 2/3rd of the members present, the vote being taken by a method deemed as appropriate by the General Council.

On termination of the membership, he/she can again apply as a new applicant for membership after a lapse of two years, which may be accepted on the approval of the Governing Council of the Society.

5.2. OFFICE BEARERS

The Governing Council of the Society shall comprise of:

- | | | |
|------------------------------|---|---------|
| i. President | - | One |
| ii. Immediate Past President | - | One |
| iii. Vice President | - | One |
| iv. Secretary General | - | One |
| v. Chief Editor | - | One |
| vi. Executive Members | - | Twelve. |

Members of the society shall vote to elect twelve Executive Members for Governing Council; two executive members from each of the following six zones.

- (a) North: J&K, Punjab, HP, Chandigarh, Haryana.
- (b) West: Rajasthan, Gujarat, Maharashtra, Goa, Daman & Diu.
- (c) North Central: Delhi, UP, Uttranchal, Bihar, Jharkhand.
- (d) South Central: MP, Chhatisgarh,
- (e) East: WB, Orissa, Assam, Sikkim, Arunachal, Mizoram, Tripura, Manipur, Nagaland, Andaman & Nicobar
- (f) South: Tamil Nadu, Pondicherry, Kerela, Karnataka, AP, Lakshadweep.

5.2.1. Term

The Secretary General, the headquarters of the Society, the office of the Journal, and the Chief Editor would be elected for a term of three years and can be re-elected only for one more term of three years.

The Secretary General and the Chief Editor would be appointed for a term of three years on the approval of the General Council on a proposal of the Governing Council regarding the headquarters of the Society and the office of the Journal, after it is approved by the General Council of the Society. The Secretary General and Chief Editor will be members of the Governing Council and the Editorial Board respectively. The Past Secretary General will be a member of the Governing Council and the past Chief Editor will be a member of the Editorial Board of the Journal for a period of one year after their term is over.

The President, Immediate Past-President, Vice-President, and the twelve Executive Members shall hold office until the new Governing Council is formed which would be at the time of ensuing Annual Conference of the Society. The President can seek re-election only after five years. No Executive Member shall hold this office for more than two consecutive years and can seek re-election only after a lapse of one year.

If a vacancy on the post of President/ Secretary General or the Chief Editor occurs in the mid of a term, the Governing Council may elect a new President/ Secretary General/Chief Editor from amongst the members of the Governing Council of the Society or from the Editorial Board of the Journal till the next election is held.

5.2.2. Election

The President, twelve Executive Members of Governing Council and twelve members of editorial board shall be elected annually by the highest number of single, non-transferable votes of the members of Society. Executive members must have minimum qualifying experience of 5 years as Member of IAPSM and have attended at least two Annual Conferences of IAPSM. The headquarter office & the Secretary General, the Journal Office & Chief Editor shall be elected once in every three years by the highest number of single non-transferable votes of the members of Society. The Organizing Secretary or nominee of the Organizing Committee of the National Conference – subject to eligibility as per IAPSM constitution- will be the Vice-President of the Association for the next year (01 April to 31 March).

Elections for Head Office of the Association, Head Office of the Journal (IJCM), post of President and 12 Members of the Governing Council (two from each zone, viz, North; North Central; South; South Central; West and North-East) and 12 members of Editorial Board of IJCM (2 from each zone) will be held by a secret postal ballot. For conducting the elections, a three member Election Panel comprising of Chairperson, convener, and a member will be appointed by the Governing Council. The process will be completed before the next Conference or 31st March of next year, whichever is earlier. If there are vacancies that have not been/ could not be filled through the postal ballot, these will be filled during the Annual General Council meeting held during the ensuing national annual conference of the Society.

Only those members of the Society shall be eligible for the post of President who:

- i. have been a life member of the Society for the preceding three years,
- ii. have been a teacher in the specialty of Preventive and Social Medicine for 15 years, and
- iii. have participated in at least three Annual Conferences of the Society.

The proposals for election of the prospective candidates on the prescribed form should reach the Secretary General by 5-00 PM of a date decided by the Election Panel (usually 30 September)– this date will be announced on the website of the Association and or in the journal. Candidates seeking election to the membership of Governing Council and Editorial Board shall deposit Rs 500 and those for the higher posts will deposit Rs 1000 along with the duly filled application form appended at Annexure II. Forms should reach the Secretary General or his nominee latest by the scheduled date and time. These will be scrutinized and notified to the members by a date and time decided by the Election Panel (usually 15 October, 5 p.m.). Election, if necessary, will be held by secret postal ballot at least 15 days before the Annual General Council Meeting. The names of the candidates securing highest number of votes shall be placed by the Chairperson of the Election Committee before the Governing Council and the Annual General Council for approval at the time of the General Council Meeting. If two or more candidates secure equal number of votes, the selection will be made by an objective method to be decided by the Election Panel..

5.2.3. Duties of Office Bearers

5.2.3.1. President

- i. He/She shall preside over the meetings of the Governing Council and General Council of the Society.
- ii. He/She shall represent the Society at National and International Forums.
- iii. He/She may sanction an expenditure of more than Rs 20,000 at one time on the request of the Secretary General.
- iv. He/She may approve an expenditure out of the Reserve Funds of the Society.
- v. He/She can take a decision, within the objectives of the Society in consultation with at least three members of the Governing Council, and later put it before the General Council for ratification.

5.2.3.2. Vice-President

He/She shall assist the President in carrying out his/her duties, and will undertake the duties of the President in his/her temporary absence.

5.2.3.3. Secretary General

- i. He/She shall be responsible for the upkeep of the permanent record/ articles of the Society, and up-to-date maintenance of the Register of Members.
- ii. He/She shall conduct all correspondence on behalf of the Society.
- iii. He/She shall collect the Membership fee, Fellowship Registration fee, and accept Donations received for the Society.
- iv. He/She shall prepare the budget and get it approved by the Governing Council for expenditure of the Society during the ensuing year.
- v. He/She shall maintain and keep the accounts of the Society and shall/ place before the General Council duly audited Statement of Accounts of the year.
- vi. He/She shall be authorized to make expenditure up to Rs.10,000 at one time, and Rs 20,000 with approval of President and more than this with approval of Governing Council.
- vii. He/She shall appoint Auditors each year in consultation with the President of the Society.
- viii. He/She shall convene the Governing Council/ General Council/ Requisitioned-Governing Council/ General Council Meetings.
- ix. He/She shall keep the minutes of the meetings and after getting concurrence of the President, get these confirmed at the next meeting

- x. He/She shall be responsible to take action/ implement the resolutions passed by the Governing Council/ General Council of the Society.
- xi. He/She shall receive nominations for the election of the Office Bearers/ Members of the Governing Council, Office of the Headquarters, Office of the Journal, Dhanvantari Oration Award, Harcharan Singh Oration Award, Fellowship Award; and make necessary arrangements for the election.
- xii. He/She shall nominate a Joint Secretary and Treasurer from amongst the members of the Society. The Joint Secretary shall assist the Secretary General in performing his/her duties and in the temporary absence of the Secretary General, the Joint Secretary shall undertake his/her duties. The Treasurer shall assist the Secretary General in preparing the budget and maintenance of accounts of the Society.
- xiii. He/She shall consult the President on all important matters.

5.2.3.4. Chief Editor

- i. He/She shall ensure the timely publication and circulation of the Journal.
- ii. He/She shall nominate Editor, Managing Editor and Assistant Editor from amongst the members of the Society.
- iii. He/She shall function on the advice of the Editorial Board comprising of advisors and 12 elected members (2 from each zone).
- iv. He/She shall open and operate the Accounts of the Journal in a bank.
- v. He/She shall place annually the report of the Journal, and duly Audited Statement of Accounts of the Journal before the General Council of the Society.

5.2.4. The Governing Council

5.2.4.1. Functions

The Governing Council shall be the main Executive of the Society, and will carry out the following Functions . It:

- i. will manage the affairs of the Society
- ii. will finalize resolutions to be placed before the General Council
- iii. will propose the place for holding the Annual Conference
- iv. will elect a member for the Award of Dhanvantari Oration and Harcharan Singh Oration and elect the members for conferring the Fellowship of the Society
- v. will sanction the expenditures exceeding Rs 20,000 at one time.
- vi. will advise and guide the Secretary General regarding implementation of the resolutions passed by the General Council
- vii. may pass a resolution within the objectives of the Society, and get it ratified later by the General Council

5.2.4.2. Meetings

The Secretary General shall notify the members of the Governing Council the place, date and time for the meetings of the Governing Council. There should preferably be two meetings in a year, but one meeting must be held every year. A requisitioned meeting of the Governing Council may be called by the Secretary General on receipt of such requisition duly signed by five members of the Governing Council. The Quorum of the Meeting shall be of ten members of the Governing Council. If 10 members are not present, the meeting shall be adjourned, and may be called again by the President after 15 minutes and shall be held with the members present.

The President and in his/her absence the Vice-President shall preside over the meeting of the Governing Council. In the absence of both these persons, the Governing Council elect any of its members to preside over the meeting.

5.2.5. THE GENERAL COUNCIL

All members, whose names are on the Register of the Society , shall constitute the General Council of the Society.

5.2.5.1. Meetings

There will be at least one meeting of the General Council every year. The Secretary General shall notify the place, date and time of the General Council meeting by 5.00 p.m. on the first day of the Annual Conference.

The Quorum of the meeting shall be of 40 members. If 40 members are not present, the meeting shall be adjourned and may be called again by the President after 15 minutes and shall be held with the members present.

Any member of the Society desirous of moving a resolution shall send it to the Secretary General in writing so as to reach him/her latest by 5.00 p.m. on the first day of the Annual Conference. The resolution excepting those pertaining to the amendment in the constitution may be passed by the General Council by a majority vote. For passing constitutional amendments, two third votes of the members present is necessary.

All resolutions and decisions of the Governing Council shall be placed before the General Council by the Secretary General for approval.

5.3. RESERVE FUND

A Reserve Fund shall be created in the name of the Society at its headquarter. It will be operated jointly by any two from amongst the Secretary General, Joint Secretary and Treasurer of the Society. The amount of the fund shall be invested in a fixed deposit in a nationalized bank to the extent and for the time approved by the Governing Council of the Society. The Life Membership and Fellow's Registration Fee will be credited to this Fund.

The yearly interest on the membership fee shall be drawn by the Secretary General. 3/5th of this amount shall be remitted to the accounts of the Society's Journal by the Secretary General, and 2/5th of this amount shall be equally credited in the accounts of the Society's national headquarters and that of the State Branch/Chapter, if formed in the State, from which the Life Membership has been received.

5.4. JOURNAL'S MANAGEMENT & PUBLICATION

The Editorial Board besides the Chief Editor, shall consist of Editor, Managing Editor, Assistant Editor and 21 advisory members and 12 elected members (2 from each zone);

Secretary General of IAPSM will be an ex-officio member of the Editorial Board of IJCM and Chief Editor of IJCM will be the ex-officio member the Governing Council of IAPSM. Chief Editor will ensure at least one meeting of the Editorial Board in six months

The name of the advisory members shall be proposed to the Governing Council by the Chief Editor and will be finally selected after the approval of the General Council for a period of three years. As far as possible, the members of the Editorial Board should be so proposed by the Chief Editor that they represent various sub-specialties of Preventive and Social Medicine as well as different regions of the country. If a vacancy arises on the Editorial Board in the middle of a term, the Governing Council on the advice of the Chief Editor may nominate any other member of the society to fill up the vacancy for the remaining term.

The Journal of the Society shall be published quarterly, and as far as possible the issues shall be sent to the members in each January, April, July and October.

All members whose names are on the Register of Members of the Society on the day of the issue of Journal shall be sent a copy by the office of the Journal without any cost to the member.

The selling price of the Journal to non-members/ Institutions shall be fixed by the Chief Editor. The account of the Journal shall be credited 3/5th of the Interest of the reserve fund comprising of Life Membership Fee and Fellowship Registration Fee by the Secretary General of the Society.

The Organizing Secretary of each Annual Conference shall contribute a minimum of Rs 10,000 to the accounts of the Journal.

5.5. DHANVANTARI ORATION AWARD and HARCHARAN SINGH ORATION AWARD

One of the members of the Society, once in life, shall be elected each year to address the Annual Conference of the Society. This address would be called Dhanvantari Oration. The address will be on a topic related to the specialty of Preventive and Social Medicine.

Similarly, One of the members of the Society, once in life, shall be elected each year to address the Annual Conference of the Society. This address would be called Harcharan Singh Oration. The address will be on a topic related to the specialty of Preventive and Social Medicine.

5.5.1. Procedure for Nomination & Eligibility Criteria

- For Dhanvantari/ Harcharan Singh Orations of IAPSM, nomination has to be submitted by a Proposer and a Secunder who are Life Members of IAPSM. One of them has to be a Fellow of IAPSM. The other person has to be someone having a designation of Professor or above. Recipients of Dhanvantari or Harcharan Singh Oration, past President & Secretary General of IAPSM and current Governing Council members can also nominate for orations.
- It is mandatory that the Proposer attaches one set of Bio-data of the nominee along with the nomination form. The Bio-data of the nominee with photo-copies of the relevant supporting documents must be arranged as per format for such nominations. (Annexure III)
- A Proposer or Secunder can nominate only one nominee in a year. Other nominations made by the Proposer and the Secunder after first nomination in a year by them will be automatically considered invalid.
- Only a life-member and Fellow of IAPSM with a minimum of 15 years distinguished standing in the profession (after doctorate degree of MD or Ph.D. in Community Medicine or allied subjects such as Biostatistics) can be nominated for these Orations. (Candidates with MPH or M.Sc. alone are NOT eligible for Orations).

- The nominee can be considered for award of the IAPSM Oration only after 3 (three) clear years have elapsed from the year of getting selected for FIAPSM.
- The nominee should have attended at least five national conferences in the past.
- Last date for receipt of such nominations is 2nd October for a given year. (A year means from 1st April of a year to 31st March of next year). This date will not be extended under any circumstances.
- All the valid Oration nominations will be evaluated by the Governing Council or its sub-committee against a set of pre-decided criteria. The awardees' names will be announced in the General Council meeting of IAPSM (usually held on the 2nd day of the National Conference).
- The chosen Orators will deliver their orations in plenary sessions of the next National Conference of IAPSM (usually held on the first day of the Conference). It is expected that the orations are based on some original scientific work undertaken by the awardee or some vital topic of public health importance.
- The Orators will be awarded a medal and a citation.
- A person chosen for receiving an Oration of IAPSM can use the suffix "Dhanvantari/ Harcharan Singh Orator" only after receiving the citation for the same.
- An awardee can be considered for other Orations of IAPSM only after THREE clear years have passed from the year of delivering the last oration by her/him.
- The decision of the Governing Council for awarding Orations is final, binding and cannot be challenged.

Members of the Society may propose the name for Dhanvantari and Harcharan Singh Oration Award on the prescribed form (Annexure-III).

The Secretary General shall scrutinize the proposals received, and place before the Governing Council of the Society. The Governing Council shall make the Dhanvantari and Harcharan Singh Oration Award to the candidate who secures highest score as adjudged on the score sheet. If two persons get equal score, the selection will be made by draw of lots. The consent of the member elected for the award shall be obtained by the Secretary General before it is announced to the General Council of the Society.

5.6. THE FELLOWSHIP OF THE SOCIETY

The fellows of the Society will be known as *Fellow of Indian Association of Preventive and Social Medicine (FIAPSM)*. The Fellowship will be conferred at the Annual General Council Meeting

5.6.1. Procedure for Nomination & the Eligibility Criteria for Fellowship of IAPSM

- For "Fellowship of IAPSM (FIAPSM)", nomination has to be submitted by a Proposer and a Secunder. The proposer has to be a Life Member of IAPSM , having designation of Additional Professor or Professor (or equivalent) while a Secunder has to be a Life Member of IAPSM of the designation of Associate Professor (or equivalent) & above. (Annexure IV)
- It is mandatory that the Proposer attaches one set of Bio-data of the nominee along with the nomination form. The Bio-data of the nominee with photo-copies of the relevant supporting documents must be arranged as per format for such nominations.
- A Life Member of IAPSM can propose or second only one nominee in a year.
- Only a life-member of IAPSM with a minimum of 10 years standing in the profession (after doctorate degree of MD or Ph.D. in Community Medicine or allied subjects such as Biostatistics) can be nominated for the Fellowship. (Candidates with MPH or M.Sc. alone are NOT eligible).
- Last date for receipt of such nominations is 2nd October for a given year. (A year means from 1st April of a year to 31st March of next year). This date will not be extended under any circumstances.

- All valid Fellowship nominations will be evaluated by the Governing Council or its sub-committee (“Scrutiny Committee”) nominated against a set of pre-decided criteria. The awardees’ names will be announced in the General Council meeting of IAPSM (usually held on the 2nd day of the National Conference). The Fellowship will be presented to an awardee in person during the Inaugural function of the next National Conference of IAPSM (usually held on the first day). For receiving the Fellowship, an awardee has to register for the Conference as a delegate. Unless there are valid reasons for exceptions to be made, this practice (of awarding Fellowship certificate in person) will be followed strictly.
- A person chosen for receiving fellowship of IAPSM can use the suffix “FIAPSM” only after receiving the certificate for the same.
- She/ He can be considered for award of the IAPSM Orations only after 3 (three) clear years have elapsed from the year of getting selected for FIAPSM.
- The decision of the Governing Council for awarding Fellowships is final, binding and can not be challenged.
- In a particular year, not more than 4 (FOUR) Fellowships will be awarded.
- The Fellowship Registration fee will be Rs. 5,000/- (Rs. Five Thousand only) (subject to change from time to time). This should be paid before the National Conference by Cash (in the Head Office) or through a A/C payee Demand Draft drawn in the name of “Indian Association of Preventive and Social Medicine” , payable at New Delhi, & sent to Secretary General. This amount shall be credited into the Reserve Fund of the Society.

The Secretary General shall scrutinize the proposals received, and place these before the Governing Council of the Society. The scrutiny of the applications would be done by a “Scrutiny Committee” nominated by the governing council of not less than 5 fellows of the Association. The scrutiny committee would meet before the meeting of the Governing Council. The committee would report to the Governing Council on all the applications. The Governing Council will select the suitable members for conferring the Fellowship.

All these criteria will be put on the IAPSM website www.iapsm.org.in

5.6.2. FIAPSM (*Honoris Causa*)

The persons of eminence who have contributed to the development and promotion of Preventive and Social Medicine, may be conferred F.I.A.P.S.M. (*Honoris Causa*) on the recommendations of the Governing Council and its approval by the General Council of the Society. Nominations for *Honoris Causa* Fellowships are not required.

Last date for filing nominations for all Orations and Fellowship of IAPSM will be 2nd October.

5.7 STATE BRANCH / CHAPTER

All States shall endeavor to form their own Branch/Chapter of the Society for the promotion of its Objectives. In addition to the State Chapters of IAPSM, Zonal Chapters should be formed for better viability, particularly in small states. The Branch/Chapter can adopt its own constitution within the framework of this constitution. A member acquiring membership of the Society (IAPSM) shall automatically become a member of the chapter of the State to which s/he belongs.

The Secretary General of the Society shall remit annually to the office of the State Chapter/Branch, 1/5th of the interest received on the Life Membership Fee of those belonging to that State chapter/branch.

5.8 SUB-SPECIALTY COMMITTEES

Following sub-specialty committees will be nominated by the Governing Council with the approval of the General Council to organize continuing professional education and for formulating policies in respective subspecialties for approval by General Council. Each committee shall have 5 to 9 members and shall have a term of three years.

1. Epidemiology, 2. Health Management, 3. Health Promotion, 4. Family Medicine, 5. Reproductive and Child Health, 6. Communicable Diseases, 7. Non-Communicable Diseases, 8. Environmental and Occupational Health.

6. AMENDMENT IN THE CONSTITUTION

Any member desirous of alteration in this constitution should give his/her resolution, after obtaining the consent of at least two or more members to the Secretary General, which should reach him/her at least two weeks prior to the Annual Conference. The Secretary General shall place all such resolutions before the General Council of the Society.

The General Council may pass such a resolution with 2/3rd members present favoring the resolution. The quorum for amendment in the constitution-alteration or addition shall be of fifty members of the Society.



Indian Association of Preventive and Social Medicine

Department of Community Medicine

Institute of Medical Sciences, BHU, Varanasi-221005

Phones : (Off.) : +91-542-6703298, +919451885964

E-mail: secygeneraliapsm@gmail.com, drcpmishra@gmail.com

Form for Membership/ Updating Bio-Data

Date:.....

To
The Secretary General
Indian Association of Preventive & Social Medicine
Department of Community Medicine
Institute of Medical Sciences, BHU, Varanasi-221005

Dear Sir,

Kindly enroll me as a Member for Life/ Ordinary Member/ Renew my Membership of the Indian Association of Preventive and Social Medicine for the year _____. The membership fee of Rs..... is being deposited herewith in cash/ is being sent by M.O./Draft**. I also agree to abide by terms and conditions for this membership as well as the Constitution of IAPSM

I am already a member. Please update my details.

**** The draft should be drawn in favour of "Indian Association of Preventive and Social Medicine", payable at Varanasi**

| | | | | |
|----|--|------------------------|---------------------------------|----------------------|
| 1. | Full Name (<i>in CAPITAL letters</i>) | | | |
| 2. | Surname | | | |
| 3. | Sex: Male/ Female | | | |
| 4. | Date of Birth | | | |
| 5. | Fields of Interest (<i>Maximum 3</i>) | 1. | | |
| | | 2. | | |
| | | 3. | | |
| 6. | Present Designation | | | |
| 7. | From where did you pass your two most important degrees/ diplomas? | Degree/ Diploma | Name of the Organization | Year of Entry |
| | | | | |
| 8. | Work Place Address (<i>Current</i>) | | | |
| | | Pin Code:..... | | |
| 9. | Work Place Phones & Fax Nos. | STD Code: | | |
| | | Phone No.: | | |
| | | Fax: | | |

(Please Turn Over)

| | | | |
|-----|---|--|-------------------------------------|
| 10 | Home Address (<i>Current</i>) | | |
| | | Pin Code:..... | |
| 11. | Home Phones | STD Code: | |
| | | Phone No.: | |
| 12. | Mobile Phone No. | 1. | 2. |
| 13. | E-mail IDs | 1. | 2. |
| 14. | Preferred Correspondence Address (<i>Please Tick One</i>) | <input type="checkbox"/> Home | <input type="checkbox"/> Work Place |
| 15. | **Payment of Fee: | By: Cash / DD/ M.O. | |
| | | D.D. No. Dated: | |
| | | For Rs. | |
| | | Drawn on (bank): | |
| • | <i>For existing members only:</i> | Your Life Membership Number | L - No.: |
| | | Member Since: | Year: |
| | | Have you been a Dhanwantari Orator ? | No Yes, in the year.... |
| | | Have you been a Harcharan Singh Orator ? | No Yes, in the year |
| | | Has your college ever organized a National or State level Conference of IAPSM? | No Yes, (details...) |
| | | Are you a recipient of FIAPSM? | No Yes, for the year |
| | | Have you served as a member of the Governing Council of IAPSM ? | No Yes, for the year(s): |
| | | Your three major National or State Level Awards, if any, so far: | |

I have read / downloaded a copy of the Constitution of IAPSM from the website www.iapsm.org.in

Signature

For Office Use Only

- Category of Membership: Life/ Ordinary New/ Ordinary Renewal
- Money credited on:
- Enrolment Number:
- Receipt No. : ; Dispatched on :.....

Life membership(L-) Number Allotted to this new member:

Secretary General/ Jt. Secretary/Treasurer



Indian Association of Preventive and Social Medicine
Department of Community Medicine
Institute of Medical Sciences, BHU, Varanasi-221005

Phones : (Off.) : +91-542-6703298, +919451885964
E-mail: secygeneraliapsm@gmail.com, drcpmishra@gmail.com

Nomination Form for Elections of Indian Association of Preventive & Social Medicine

Date: _____

To
The Secretary General
Indian Association of Preventive & Social Medicine
Department of Community Medicine
Institute of Medical Sciences,
BHU, Varanasi-221005

Sir,
I, (Proposer) Dr. _____, hereby propose the name of
Dr. _____ of (designation and address of the nominee) _____

_____ for the office of IAPSM/President/Secretary General/ Executive Member of the Governing Council of IAPSM/ Chief
Editor of IJCM/ Office of IJCM/Member of editorial board for the year..... I have confirmed that
he/she is eligible for election to the office of.....

I understand that if the nomination form is not in order, it is likely to be rejected.

*Name (**Proposer**)..... Signature

Date.....Time.....Life membership No.....

Address

TelephoneFaxemail.....Mobile.....

I hereby second this proposal

*Name (**Secunder**)..... Signature

Date.....Time.....Life membership No.....

Address

TelephoneFaxemail.....Mobile.....

I have no objection

Name (**Nominee**).....Signature.....

Date..... Time.....Life Membership No.....

Address.....

TelephoneFaxemail.....Mobile.....

(*The name of those proposing and seconding must be on the Register of Members of the Society.)



Indian Association of Preventive and Social Medicine
Department of Community Medicine
Institute of Medical Sciences, BHU, Varanasi-221005

Phones : (Off.) : +91-542-6703298, +919451885964
E-mail: secygeneraliapsm@gmail.com, drcpmishra@gmail.com

Nomination Form for Orations of Indian Association of Preventive & Social Medicine

Date: _____

To
The Secretary General
Indian Association of Preventive & Social Medicine
Department of Community Medicine
Institute of Medical Sciences,
BHU, Varanasi-221005

Sir,
I, (Proposer) Dr., hereby propose the name of
Dr..... of (designation and address of the nominee).....
.....
for Dhanvantari/ Harcharan Singh ORATION of Indian Association of Preventive and Social Medicine for the year

(Please Tick One)

I am herewith enclosing his/ her Bio-Data with photo –copies of the relevant documents arranged as per format for this
Oration. I understand that if the nomination form is not in order, it is likely to be rejected.

*Name (*Proposer*)..... Signature (*with date*)
Designation.....Life membership No..... Fellowship of IAPSM received in year
Address
TelephoneFaxemail..... Mobile.....

I hereby second this proposal

*Name (*Secunder*)..... Signature (*with date*).....
Designation.....Life membership No..... Fellowship of IAPSM received in year
Address
TelephoneFaxemail..... Mobile.....

**I hereby accept the nomination for Dhanvantari/ Harcharan Singh ORATION of IAPSM. I understand that the
decision of the Governing Council of IAPSM on the subject will be final, binding and acceptable to me.**

Name (*Nominee*).....Signature (*with date*)
Life Membership No..... Fellowship of IAPSM received in year
Address.....
TelephoneFaxemail..... Mobile.....

(*The name of those proposing and seconding must be on the Register of Members of the Society.)



FORMAT FOR ARRANGING BIO-DATA OF THE NOMINEE for Orations (Must be accompanied by proofs (photocopies of relevant documents) as Annexures as indicated. Incomplete Bio-data may lead to rejection/ poor evaluation)

| | | |
|-------------|---|---|
| 1. | FACE SHEET | |
| 1.1 | Name | |
| 1.2 | Designation | |
| 1.3 | Address with Pin code | |
| 1.4 | E-mail | |
| 1.5 | Contact Number(s) | |
| 1.6 | Fax No. | |
| 1.7 | Date of Completion of M.D.(PSM/ Community Medicine) or Ph.D (in PSM/ Community Medicine/ Allied Subject) <i>(Please Attach Proof as Annexure 1)</i> | |
| 1.8. | Year of receiving Fellowship of IAPSM : Have you ever delivered any IAPSM Oration? If Yes, Which one and in which year? | : : |
| 1.9 | IAPSM National Conferences Attended <i>(Minimum 5 required for being eligible)</i> <i>(Please Attach Proof as Annexure 2)</i> | 1. 2. 3. 4. 5. |
| 2. | PUBLICATIONS: For Publication Proofs, just attach the cover page of the article or the book / booklets bearing your name. | Please provide list against each category: |
| 2.1 | In Indexed Journals: As First Author <i>(Please Attach Proof as Annexure 3)</i> | 1. 2. & so on..... |
| 2.2 | In Indexed Journals: As other Author <i>(Please Attach Proof as Annexure 4)</i> | 1. 2. & so on..... |
| 2.3 | In Non-indexed Journals: As First Author <i>(Please Attach Proof as Annexure 5)</i> | 1. 2. & so on..... |
| 2.4 | In Non-Index Journals: As other Author <i>(Please Attach Proof as Annexure 6)</i> | 1. 2. & so on..... |

| | | |
|-----|--|--|
| 2.5 | Text Books on PSM / public Health - Written <i>(Please Attach Proof as Annexure 7)</i> | 1. 2. & so on..... |
| 2.6 | Chapters written in Text Books of PSM/ Public Health <i>(Please Attach Proof as Annexure 8)</i> | 1. 2. & so on..... |
| 2.7 | Support Books on Community Medicine or allied subjects written <i>(Please Attach Proof as Annexure 9)</i> | 1. 2. & so on..... |
| 2.8 | Public Education books/ booklets of atleast 20 pages written <i>(Please don't count handbills/ leaflets etc. in this category)</i> <i>(Please Attach Proof as Annexure 10)</i> | 1. 2. & so on..... |
| 2.9 | Articles for Public Education on health topics; Health columns written in popular magazines/ newspapers. <i>(Please Attach Proof as Annexure 11)</i> | 1. 2. & so on..... |
| 3. | Research Projects (Non-Thesis) undertaken till date as Principal Investigator <i>(Please Attach Proof as Annexure 12)</i> | 1. 2. & so on..... |
| 4. | National level Awards received (related to health sector only) <i>(Please Attach Proof as Annexure 13)</i> | 1. 2. 3. |
| 5. | IAPSM Conferences Organized by you as Organizing or Co-Organizing Chairman/ Organizing Secretary. <i>(Please Attach Proof as Annexure 14)</i> | 1. National Level : 2. State Level: |
| 6. | Positions held in IAPSM Governing Council or IJCM or at State Level IAPSM Chapter <i>(Please Attach Proof as Annexure 15)</i> | 1. 2. 3. 4. |
| 7. | Fellowships of other agencies or Organizations received. <i>(Please Attach Proof as Annexure 16)</i> | 1. 2. 3. 4. 5. |
| 8. | Member of National / State level policy making bodies/ Groups set up by the Government <i>(Please Attach Proof as Annexure 17)</i> | 1. 2. 3. |
| 9. | List your FIVE contributions to the specialty of Community Medicine or allied subjects or IAPSM that you think are important / significant: | 1. 2. 3. 4. 5. |
| 10. | Any other relevant Information that you wish to mention : <u>(Please be brief)</u> | |

Signature of the Nominee:.....

Date:.....





Indian Association of Preventive and Social Medicine
Department of Community Medicine
Institute of Medical Sciences, BHU, Varanasi-221005

Phones : (Off.) : +91-542-6703298, +919451885964
E-mail: secygeneraliapsm@gmail.com, drcpmishra@gmail.com

Nomination Form for Fellowship of Indian Association of Preventive & Social Medicine

Date: _____

To
The Secretary General
Indian Association of Preventive & Social Medicine
Department of Community Medicine
Institute of Medical Sciences, BHU, Varanasi-221005
Sir,

I, (Proposer) Dr., hereby propose the name of
Dr..... of (designation and address of the nominee) -----
.....
for the Fellowship of Indian Association of Preventive and Social Medicine (F.I.A.P.S.M.) for the year

I am herewith enclosing his/ her Bio-Data with photo –copies of the relevant documents arranged as per format for this fellowship. I understand that if the nomination form is not in order, it is likely to be rejected.

*Name (*Proposer*)..... Signature

Date.....Life membership No.....

Address

TelephoneFaxemail.....Mobile.....

I hereby second this proposal

*Name (*Seconder*)..... Signature

Date.....Life membership No.....

Address

TelephoneFaxemail.....Mobile.....

I hereby accept the nomination for Fellowship of IAPSM. I understand that the decision of the Governing Council of IAPSM on the subject will be final, binding and acceptable to me.

Name (*Nominee*).....Signature.....

Life Membership No.....

Address.....

TelephoneFaxemail.....Mobile.....

(*The name of those proposing and seconding must be on the Register of Members of the Society.)



**FORMAT FOR ARRANGING BIO-DATA OF THE
NOMINEE for Fellowship of IAPSM**

(Must be accompanied by proofs (photocopies of relevant documents) as Annexures as indicated. Incomplete Bio-data may lead to poor evaluation)

| | | |
|-------------|---|---|
| 1. | FACE SHEET | |
| 1.1 | Name | |
| 1.2 | Designation | |
| 1.3 | Address with Pin code | |
| 1.4 | E-mail | |
| 1.5 | Contact Number(s) | |
| 1.6 | Fax No. | |
| 1.7 | Date of Completion of M.D.(PSM/ Community Medicine) or Ph.D (in PSM/ Community Medicine/ Allied Subject) <i>(Please Attach Proof as Annexure 1)</i> | |
| 1.8. | Total duration after MD/Ph.D: | : Years |
| 1.9 | IAPSM National Conferences Attended <i>(Minimum 3 required for being eligible)</i> <i>(Please Attach Proof as Annexure 2)</i> | 1. |
| | | 2. |
| | | 3. |
| 2. | PUBLICATIONS: For Publication Proofs, just attach the cover page of the article or the book / booklets bearing your name. | Please provide list against each category: |
| 2.1 | In Indexed Journals: As First Author <i>(Please Attach Proof as Annexure 3)</i> | 1. 2. & so on..... |
| 2.2 | In Indexed Journals: As other Author <i>(Please Attach Proof as Annexure 4)</i> | 1. 2. & so on..... |
| 2.3 | In Non-indexed Journals: As First Author <i>(Please Attach Proof as Annexure 5)</i> | 1. 2. & so on..... |
| 2.4 | In Non-Index Journals: As other Author <i>(Please Attach Proof as Annexure 6)</i> | 1. 2. & so on..... |
| 2.5 | Text Books on PSM / public Health - Written <i>(Please Attach Proof as Annexure 7)</i> | 1. 2. & so on..... |

| | | |
|------|---|--|
| 2.6 | Chapters written in Text Books of PSM/ Public Health <i>(Please Attach Proof as Annexure 8)</i> | 1. 2. & so on..... |
| 2.7 | Support Books on Community Medicine or allied subjects written <i>(Please Attach Proof as Annexure 9)</i> | 1. 2. & so on..... |
| 2.8 | Public Education books/ booklets of atleast 20 pages written <i>(Please don't count handbills/ leaflets etc. in this category)</i> <i>(Please Attach Proof as Annexure 10)</i> | 1. 2. & so on..... |
| 2..9 | Articles for Public Education on health topics; Health columns written in popular magazines/ newspapers. <i>(Please Attach Proof as Annexure11)</i> | 1. 2. & so on..... |
| 3. | Research Projects (Non-Thesis) undertaken till date as Principal Investigator <i>(Please Attach Proof as Annexure 12)</i> | 1. 2. & so on..... |
| 4. | National level Awards received (related to health sector only) <i>(Please Attach Proof as Annexure 13)</i> | 1. 2. 3. |
| 5. | IAPSM Conferences Organized by you as Organizing or Co-Organizing Chairman/ Organizing Secretary. <i>(Please Attach Proof as Annexure 14)</i> | 1. National Level : 2. State Level: |
| 6. | Positions held in IAPSM Governing Council or IJCM or at State Level IAPSM Chapter <i>(Please Attach Proof as Annexure 15)</i> | 1. 2. 3. 4. |
| 7. | Fellowships of other agencies or Organizations received. <i>(Please Attach Proof as Annexure 16)</i> | 1. 2. 3. 4. 5. |
| 8. | Member of National / State level policy making bodies/ Groups set up by the Government <i>(Please Attach Proof as Annexure 17)</i> | 1. 2. 3. |
| 9. | List your FIVE contributions to the specialty of Community Medicine or allied subjects or IAPSM that you think are important / significant: | 1. 2. 3. 4. 5. |
| 10. | Any other relevant Information that you wish to mention (if not covered in above points) : <u>(Please be brief)</u> | |

Signature of the Nominee:.....

Date:.....

